

## Your Company Name

Address and postal code of your business

**Email:** company@email.com

**Phone:** (907) 746-6676

**Website:** www.company.com

Quote date: 10/5/2022

Quote valid until: 10/5/2022

## Quote for

Sarah Mitchell

sarah@acme.com

(555) 123-4567

Description	Quantity	Unit Price	Price
Discovery & strategy Kickoff, requirements, timeline	1	\$1,200.00	\$1,200.00
Implementation — Phase 1	1	\$4,500.00	\$4,500.00
Support & handoff (30 days)	1	\$800.00	\$800.00

Subtotal \$6,500.00

Tax (0%) \$0.00

**Total \$6,500.00**

## Notes

Payment terms: 50% upfront, 50% on completion. This quote is valid for 30 days.

Please contact us if you have any questions about this quote.